

**CRAIGENTINNY PRIMARY SCHOOL  
PARENT COUNCIL ANNUAL GENERAL MEETING  
WEDNESDAY 3 DECEMBER 2014 AT 6.30PM IN MEETING ROOM**

**1 Welcome and Apologies**

**In attendance** - Maria Gowans, Tracy Rendall, Susan Morrison, Vicky Griffiths, Marianne Hopley and Katrina Sellar

**Apologies** – Kerry Costello, Margaret Blake, Jane Devine, Angela Boys, Karen Polson, Cllr Joan Griffiths, Cllr Stephan Tymkewycz

**2 Minutes of previous Meeting**

The Minutes of 24 September 2014 were accepted as an accurate reflection of the meeting held.

**3 Matters Arising**

- look further into the School website to see if a link can be made to the Parent Council website.
- ramp for nursery is waiting to start

**4 Correspondence**

Tracy Rendall has sent emails regarding updates: cost for climbing wall fixings, school is built from solid brick, looking to apply for funding – Marianne Hopley will look into completing this form.

**5 Chair's Report**

No report.

**6 Head Teacher's Report**

PC meeting was previously cancelled, there were 2 pupils to attend from the Pupil Council - they will be invited to the next meeting.

**Staffing**

- Sarah Kinnaird, now Deputy Head Teacher
- Doreen Roberts will be retiring at Christmas, looking to recruit a new teacher for P5 class (temporary post for 6 months)
- Nursery officer position, looking to interview tomorrow

**Parent Focus Group**

- Meeting was held, very positive feedback. All went very well. Next meeting to be held in January.

**Open Morning**

- lovely feedback was given from parents/carers. 3 main suggestions on feedback presented

**P1 Enrollment**

- potential 36 P1 children for 2015/16. Open day went very well with lots of positive feedback

**Pupil Council**

- looking into playground equipment, feedback given was –

- equipment on grass, request for more challenging equipment
  - extending the existing equipment in the playground
  - quotes will be required for pricing
- Pupils have asked if it would be possible to have a school pet?

## **7 Treasurer's Report**

Cheques handed over to school from Parent Council for the cost of lighting for the school play at Christmas.

Hamper money also handed over.

Balance approx £450 held in Parent Council account.

## **8 Media/PR**

As previous re website.

## **9 PTA**

Balance of account £5,311.83.

- School Christmas Fair on Friday 5 December 2014. Children are able to come into the Fair during class time.
- Santa will be ready for 11.30am for nursery children to come along.
- Weather permitting we will have two stalls outside in the garden to allow more space in the hall.
- P1 class will be vacated at 11.30 to allow time to set up for teas/coffees.
- Raffle will be called at 1.30pm.
- Will look to set dates for next year's events, ie movie night, spring disco etc.
- Will require thank you letters for donations made.
- Helpers will be required to set up for the Fair on Thursday 4 December.

## **10 AOCB**

The Whisky Experience is looking to refurbish their function room, would Craigentenny Primary School take any furniture? Susan Morrison will make a list of furniture held.

**Next meeting Wednesday 28 January 2015.**

**Meeting closed at 7.25pm.**